



National Reconnaissance Office

20 May 1998
NROD 10-2
Organization

**SUBJECT: National Reconnaissance Office External Agreement
Management Policy**

- A. SYNOPSIS.** This directive prescribes a uniform management process for the development, coordination, and maintenance of formal agreements between the National Reconnaissance Office (NRO) and any external organization/agency.
- B. AUTHORITY.** NRO external agreements are entered into pursuant to the National Security Act of 1947, 50 U.S.C. §401 note, as amended; Central Intelligence Agency Act of 1949, 50 U.S.C. §403a, et seq., as amended; 10 U.S.C. §113; Executive Order 12333; Department of Defense Directive TS 5105.23, March 27, 1964, National Reconnaissance Office; 44 U.S.C. §3301; and other applicable law.
- C. PURPOSE.** The NRO External Agreement Management Policy provides a mechanism to produce fully coordinated and approved external agreements which are regularly updated, easily accessible, and which ensure NRO compliance with all applicable laws and regulations.
- D. SCOPE.** This directive applies to all NRO directorates and offices that develop, coordinate, or approve new or revised external agreements.
- E. DEFINITIONS.**
1. External Agreement: An agreement to provide or receive recurring support or operational cooperation to or from organizations external to the NRO. External agreements will be documented by either a memorandum of agreement or memorandum of understanding as appropriate to the situation. (See following definitions.)
 2. Memorandum of Agreement: Memorandum that defines general areas of agreement between two or more parties where the

actions of the parties are interdependent (e.g., one party agrees to provide personnel support if the other party provides the materials).

3. Memorandum of Understanding: Memorandum that defines general areas of understanding between two or more parties where the activities of the parties are complementary but not dependent (e.g., "Party A" will conduct one part of a study with the understanding that "Party B" will conduct another part of the study).

F. RESPONSIBILITIES. Each Directorate or Office (D&O) Director, supported by his/her Office of Primary Responsibility (OPR), is responsible for developing, coordinating, implementing, and maintaining external agreements that are either assigned or fall within his/her D&O's functional areas of responsibility. Cognizant D&O Directors will ensure proper coordination with all affected D&Os and staffs prior to approval of any external agreement. External Agreements initiated with any NRO customer organization must be coordinated at earliest opportunity with the Military Support Staff and the National Support Staff to ensure consistency with NRO customer support policy. The Office of Management Services and Operations and the Policy Staff will support in the overall tracking and maintenance of all NRO agreements; other D&Os and Staff elements will assist as appropriate.

G. APPROVAL. The Director, NRO or the Director of the cognizant D&O will approve all external agreements.

Keith R. Hall
Director

OPR: Policy Staff